

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

September 6, 2022

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on September 6, 2022, at 6:00 p.m., there being present the following members:

James Hammond, Mayor

Woody McEvers)	Members of Council Present
Christie Wood)	
Dan Gookin)	
Kiki Miller)	
Dan English)	
Amy Evans)	Via Zoom

CALL TO ORDER: Mayor Hammond called the meeting to order.

PLEDGE OF ALLEGIANCE: Councilmember Miller led the pledge of allegiance.

AMENDMENT TO THE AGENDA: Mayor Hammond announced that he will move Resolution No. 22-040, approving the agreement with Coeur d'Alene Firefighters Local No. 710, International Association of Firefighters (IAFF) on the agenda from I (1) to be heard after the Annual Appropriations Ordinance public hearing J (1).

PROCLAMATIONS:

Mayor Hammond proclaimed the Month of September 2022 as Recovery Month, noting the importance of providing support to those in need. Derek Rice with the Kootenai Recovery Center accepted the Proclamation and noted he was honored to be in front of the Council and thanked the Council for their support.

Mayor Hammond proclaimed September 10, 2022 as Suicide Prevention Awareness Day. Don Duffy, Regional Director of Panhandle Health District, accepted the proclamation and thanked the City for recognizing the tragedy of suicide.

MAYOR AND COUNCIL COMMENTS:

Mayor Hammond requested confirmation of the appointments of Tom Messina to the Parking Commission, Councilmember Woody McEvers and Bruce Hathaway to the CDA-TV Committee, and Michael G. McDowell to the Parks and Recreation Commission.

MOTION: Motion by Wood, seconded by Miller, to appointment Tom Messina to the Parking Commission, Councilmember Woody McEvers and Bruce Hathaway to the CDA-TV Committee, and Michael G. McDowell to the Parks and Recreation Commission. **Motion carried.**

CONSENT CALENDAR: Motion by McEvers, second by Miller, to approve the consent calendar.

1. Approval of Council Minutes for the August 16, 2022, Council Meeting.
2. Approval of General Services/Public Works Subcommittee Minutes for August 22, 2022.
3. Approval of Bills as Submitted.
4. Setting of General Services/Public Works Committee meeting for Monday, September 12, 2022, at 12:00 noon.
5. **Resolution No. 22-039** – A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE FOLLOWING: FINAL PLAT FOR THE COMMONS AT HONEYSUCKLE, INCLUDING ACCEPTANCE OF PUBLIC INFRASTRUCTURE IMPROVEMENTS, A MAINTENANCE/WARRANTY AGREEMENT WITH SECURITY, AND A LANDSCAPE WORK AGREEMENT WITH SECURITY; UTILITY EASEMENT FOR WATER LINE; RENEWAL OF AN AGREEMENT WITH BLM FOR WATER MAIN EASEMENT TO SERVE A HYDRANT AT THE BLACKWELL ISLAND RECREATION SITE; DECLARATION OF TWO POLICE VEHICLES AS SURPLUS; SOLID WASTE BILLING SERVICES AGREEMENT WITH KOOTENAI COUNTY; AND LATERAL HIRING PROCESS FOR FIREFIGHTER/PARAMEDICS FOR THE FIRE DEPARTMENT.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye. **Motion Carried.**

PUBLIC COMMENTS:

Justin O’Connell spoke on suicide attempts and their relationship to COVID.

Greta Gissel noted that she was recently hired to fill the Executive Director position for the CDA2030 organization and is very honored to be here. She thanked the Council for their support of CDA2030 and reviewed their priority and actions within the implementation plan. She noted that they are discussing a merger with the Regional Housing and Growth Issues Partnership group. Ms. Gissel believes this will have a profound value in furthering the goals and actions set forth by the citizens.

Chris and Diane Helamicheal had questions regarding the reported Kootenai Health hospital crisis and wanted to see if there was a City response to it. The Mayor explained that the hospital has an elected Board of Trustees and clarified that the hospital board is a separate governing body and the City does not have control over it.

A-3-22: A PROPOSED +/- 1.61 ACRE ANNEXATION FROM COUNTY AG SUBURBAN TO CITY R-12 REQUESTED BY APPLICANT: 15TH STREET INVESTMENTS, LLC.; LOCATION: 3525 N. 15TH STREET; PURSUANT TO COUNCIL ACTION ON MAY 17, 2022.

RESOLUTION NO. 22-041

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AN ANNEXATION AGREEMENT FOR PROPERTY LOCATED AT 3525 N. 15TH STREET WITH 15TH STREET INVESTMENTS, LLC., WHOSE ADDRESS IS 505 E. FRONT AVENUE, STE. 301, COEUR D'ALENE, IDAHO.

MOTION: Motion by McEvers, seconded by English, to approve **Resolution No. 22-041**, Approving an Annexation Agreement with 15th Street Investments, LLC for the annexation of +/- 1.61-acre parcel located at 3525 N. 15th Street; zoning from County Ag Suburban to City R-12 zoning district.

DISCUSSION: Councilmember Gookin expressed concern with the 5' set back requirements as the houses look too close together and it leaves no space for planting trees.

ROLL CALL: Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.
Motion carried.

COUNCIL BILL NO. 22-1010

AN ORDINANCE ANNEXING TO AND DECLARING TO BE A PART OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, SPECIFICALLY DESCRIBED PORTIONS OF SECTION 1, TOWNSHIP 50, NORTH, RANGE 4 WEST, BOISE MERIDIAN; ZONING SUCH SPECIFICALLY DESCRIBED PROPERTY HEREBY ANNEXED; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THIS ORDINANCE AND AN EFFECTIVE DATE HEREOF.

MOTION: Motion by Gookin, seconded by McEvers, to dispense with the rule and read **Council Bill No. 22-1010** once by title only.

ROLL CALL: McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.
Motion carried.

MOTION: Motion by McEvers, seconded by Miller, to adopt **Council Bill No. 22-1010**.

ROLL CALL: McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.
Motion carried.

RESOLUTION NO. 22-042

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AMENDMENT 3 TO THE AGREEMENT FOR CDBG-CV GRANT FUNDS FOR CDAIDE.

STAFF REPORT: CDBG Specialist Chelsea Nesbit explained that \$5,326.65 currently remains in the City's CV Utility Subsistence Fund and \$3,048.51 currently remains in the CV Projects fund. There have been very limited requests for use of the utility subsistence funds and staff does not believe that will change and is requesting those funds be reallocated to CDAIDE CDBG-CV funding, bringing their funding to \$8,375. CDAIDE has spent down their previous allocated amount in its entirety, and has requested an increase in funding to continue their COVID Related Support for Coeur d'Alene Hospitality Workers Program. CDAIDE has submitted invoices and billings totaling \$3,470.99 which they have already paid out for qualified and eligible recipients and expenditures. They have shown a need and the capacity to spend down the remaining \$4,904.17 if this request is approved. The costs incurred prior to the agreement are eligible for reimbursement based on guidance from HUD related to the use of CDBG-CV funds to respond to urgent needs from COVID-19.

DISCUSSION: Councilmember McEvers asked if the funds can be carried forward. Ms. Nesbit noted that they can, but they do have a limited time to spend the funds, keeping in mind that the funds were meant to respond to the COVID virus, and response to it. She noted that CDAIDE serves the hospitality workers in our community. Councilmember English noted that the intent was to get the assistance out to the community and help people, which is what this group seems to be doing, so it makes sense to fund them.

MOTION: Motion by English, seconded by Wood, to approve **Resolution No. 22-042**, Approving an Amendment to the Agreement with CDAIDE for CDBG-CV Funding.

ROLL CALL: Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye.
Motion carried.

LEGISLATIVE PUBLIC HEARING: ANNUAL APPROPRIATIONS FOR FISCAL YEAR 2022-2023.

STAFF REPORT: City Administrator Troy Tymesen explained that the financial plan is an estimate of revenues and expenditures for the upcoming year. He noted that the new growth number is lower than expected and the budget includes the 3% property tax. He presented a graphic of the percentages of revenues classified by department as well as by fund or service and the revenues are classified by source. Included in the budget document as per Idaho Code 50-1002, are actual revenues and expenditures from the prior two (2) fiscal years, budgeted revenues and expenditures for the current fiscal year, and proposed revenues and expenditures for the upcoming fiscal year. The revenue includes new growth from property taxes, new growth from the closing of the Lake District, and the allowed 3% but no forgone property taxes. This will not cause an increase in taxes over all to City residents but most homeowners will see an increase due to the large increase in taxable valuation to residential property owners in comparison to

commercial property owners. He requested the approval of Council Bill No 22-1011, the Annual Appropriation for the fiscal year beginning October 1, 2022, in the amount of \$123,852,624.

DISCUSSION: Councilmember Wood noted that they should ensure that capital doesn't roll over into next year, and questioned what the budget would be without the capital. Mr. Tymesen noted that there is a five-year capital replacement program and they verify it is not budgeted annually, just for the year it is noted in the replacement schedule, unless a department asks for another vehicle next year and capital is inventoried and added to the future replacement schedule. Councilmember Gookin noted that he is concerned about capital expenses continuing each year, such as the Drainage Fund depreciation expense.

PUBLIC COMMENT: Mayor Hammond called for public comments.

Justin O'Connell noted other cities are not as well funded as Coeur d'Alene. He noted that the City has some big expenses and expressed concern about the cost of running the Library and its potential for turning into a homeless shelter.

Suzie Snedaker noted that she expects transparency and critical review of each transaction. She noted that the narratives in the budget are not needed and questioned the Downtown Association expense. She does not believe the Association is providing the maintenance they are obligated to do within the agreement with the City. Additionally, Impact Fees need to be increased as they haven't been in 14 years resulting in lost revenue from the construction that occurred in the meantime. She questioned the expense of CDA2030, and felt the Arts Commission should add a maintenance account, and hire an outside consultant. Ms. Snedaker would like the Person Field Master Plan to be completed. She noted that September hearings are an act of futility, she has reviewed each line item every year, and rarely others attend and or comment.

DISCUSSION: Councilmember English asked the status of the delinquent taxes and penalties being withheld by the County. Mr. Tymesen anticipated that if they weren't released, the City would lose approximately \$70,000. He clarified that the sanitation fund has not raised rates since the contract began and it still cash flows. He does anticipate that expenses will be less than noted and will not change what is requested tonight. He confirmed that there is a contract with the Downtown Association, noting that they are testing paint on a light pole at 2nd and Sherman and are working on replacing lights with LED. Regarding Impact Fees, he noted that the City recently sent out a request for proposals that were due today and should be done by spring. Mr. Tymesen noted that the Arts Commission does have a maintenance fund and he respects the effort put forward by Ms. Snedaker. Councilmember McEvers asked what the fund balance currently is, with Mr. Tymesen noting it is at 17% of the General Fund, which is approximately \$10 Million. Councilmember Wood asked if the AIC revenue projections are in the proposed budget. Mr. Tymesen noted that the state liquor, gas, and sales tax projections are included in the budget and based on the AIC projections, as they have proven to be the best estimate over the years. Councilmember Gookin asked about the line item from interest earnings, with Mr. Tymesen noting it is moving in a favorable direction, but not as high as in previous years. Councilmember Gookin suggested that the budget narratives are no longer needed and that he doesn't like any government funding for non-profits. He believes there are wants, not needs included in the budget and that upon being at the cusp of a recession he doesn't think the City

should take the 3%. He does think the hearing at the last possible moment is not right, noting that the state sets up the timeline; but encouraged public input as it is important. Discussion ensued regarding the correlation between taking the 3% and the increase or not in individual property taxes. Councilmember Wood noted that she is not prepared to make a motion on the budget due to ongoing Police Association and Fire Union negotiations.

MOTION: Motion by Wood, seconded by Gookin, to table the Budget Ordinance approval until after Executive Session. **Motion carried.**

DISCUSSION: Councilmember McEvers noted that as he looks at his personal property taxes within the City, he divides the City tax into a daily expense, which comes up to \$1.47 a day. This cost covers police, fire, parks, water, wastewater, street maintenance, and snow removal, which he thinks it is a value. He noted that the Council has always been conservative and proud of it; however, it is catching up to the City and now the expenses are changing. Councilmember McEvers stated that he feels the department narrative are a good reminder of what the departments do and what their goals are, so he likes them. Councilmember Miller noted that the garbage collection fee is not going to increase and questioned how that is set out in the contract. Mr. Tymesen explained that the contract has a maximum per year allowed increase and invoices are reviewed monthly to ensure the contract is followed. Councilmember Miller asked for clarification regarding the Police Department capital project not showing its total funding. Mr. Tymesen explained that not all the funds will be spent within the fiscal year, so the remaining funds will be shown the following year and reminded the Council that the Urban Renewal District closing will occur.

EXECUTIVE SESSION:

MOTION: Motion by Gookin, seconded by Wood, to enter into Executive Session pursuant to Idaho Code 74-206 (j) to consider labor contract matters authorized under section 74-206A (1)(a) and (b).

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye.
Motion carried.

The City Council entered Executive Session at 7:45 p.m. Those present were the Mayor, City Council, City Administrator, City Attorney. Council returned to regular session at 8:29 p.m.

MOTION: Motion by Gookin, seconded by Miller, to dispense with the rule and read **Council Bill No. 22-1011** once by title only.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye.
Motion carried.

MOTION: Motion by Wood, seconded by McEvers, to adopt **Council Bill 22-1011**.

ROLL CALL: English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin No.
Motion carried.

COUNCIL BILL NO. 22-1011

AN ORDINANCE ENTITLED "THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022" APPROPRIATING THE SUM OF \$123,852,624 TO DEFRAID THE EXPENSES AND LIABILITIES OF THE CITY OF COEUR D'ALENE FOR SAID YEAR; LEVYING A SUFFICIENT TAX UPON THE TAXABLE PROPERTY WITHIN SAID CITY FOR GENERAL REVENUE PURPOSES FOR WHICH SUCH APPROPRIATION IS MADE; LEVYING SPECIAL TAXES UPON THE TAXABLE PROPERTY WITH SAID CITY FOR SPECIAL REVENUE PURPOSES WITHIN THE LIMITS OF SAID CITY OF COEUR D'ALENE, IDAHO; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED, by the Mayor and City Council of the City of Coeur d'Alene, Kootenai County, Idaho:

Section 1: That the sum of \$123,852,624 be and the same is hereby appropriated to defray the necessary expenses and liabilities of the City of Coeur d'Alene, Kootenai County, Idaho, for the fiscal year beginning October 1, 2022.

Section 2: That the objects and purposes for which such appropriations are made are as follows:

GENERAL FUND EXPENDITURES:

Mayor and Council	\$259,163
Administration	320,486
Finance Department	1,398,397
Municipal Services	3,000,885
Human Resources	452,421
Legal Department	1,361,438
Planning Department	759,266
Building Maintenance	694,637
Police Department	22,112,121
Fire Department	13,325,161
General Government	626,300
Streets / Engineering	7,858,838
Parks Department	3,041,376
Recreation Department	815,215
Building Inspection	1,123,236
TOTAL GENERAL FUND EXPENDITURES:	<hr/> \$57,148,940 <hr/>

SPECIAL REVENUE FUND EXPENDITURES:

Library Fund	\$1,948,445
Community Development Block Grant	780,243
Impact Fee Fund	554,446
Parks Capital Improvements	463,614

Annexation Fee Fund	355,000
Cemetery Fund	363,711
Cemetery Perpetual Care Fund	86,000
Jewett House	139,700
Reforestation/Street Trees/Community Canopy	120,000
Public Art Funds	468,500
TOTAL SPECIAL FUNDS:	<u>\$5,279,659</u>

ENTERPRISE FUND EXPENDITURES:

Street Lighting Fund	\$760,130
Water Fund	14,326,675
Wastewater Fund	23,738,871
Water Cap Fee Fund	3,850,000
WWTP Cap Fees Fund	2,777,660
Sanitation Fund	5,520,365
City Parking Fund	1,864,965
Drainage Fund	2,504,858
TOTAL ENTERPRISE EXPENDITURES:	<u>\$55,343,524</u>

FIDUCIARY FUNDS:	\$3,492,454
STREET CAPITAL PROJECTS FUNDS:	1,707,964
DEBT SERVICE FUNDS:	880,083
GRAND TOTAL OF ALL EXPENDITURES:	<u><u>\$123,852,624</u></u>

Section 3: That a General Levy of \$23,654,549 on all taxable property within the City of Coeur 'Alene be and the same is hereby levied for general revenue purposes for the fiscal year commencing October 1, 2022.

Section 4: That a Special Levy upon all taxable property within the limits of the City of Coeur d'Alene in the amount of \$2,809,349 is hereby levied for special revenue purposes for the fiscal year commencing October 1, 2022.

RESOLUTION NO. 22-040

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE COEUR D'ALENE FIREFIGHTERS LOCAL NO. 710, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS.

STAFF REPORT: Within the staff report, Mr. Tymesen explained that the proposed Agreement with the Fire Union represented classifications for a term commencing October 1, 2022, and ending September 30, 2024. Highlights of the Agreement include: 6% market adjustment increase in year one, and 3% market adjustment increase in year two; a one-time \$5,000 payment to each person represented by the Union, payable in January 2023, based on

savings in the cost of self-contained breathing apparatuses to be purchased with ARPA funds; the inclusion of an EMS Officer as a recognized classification in the bargaining unit; change “Fire Inspector” to “Deputy Fire Marshal” as a recognized classification in the bargaining unit; provides specific staffing requirements for ambulances; clarifies Shift Transfer procedures and policies; provides for sick leave use for new employees in advance of accrual; adjustment to the VEBA benefit; clarifies lost duty time deduction in certain circumstances; include Union representation in the hiring process for the Fire Chief; modifies vacation leave based on staffing; and modifies accruals; and clarifies tuition reimbursement policy.

MOTION: Motion by Gookin, seconded by Miller, to approve **Resolution No. 22-040**, Approving an Agreement with Coeur d’Alene Firefighters Local No. 710, International Association of Firefighters (IAFF).

ROLL CALL: Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye.
Motion carried.

LEGISLATIVE PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) YEAR END CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER).

STAFF REPORT: CDBG Community Development Specialist Chelsea Nesbit explained that the City receives an annual direct allocation of HUD Community Development Block Grant (CDBG) funds. Every year the City is required to complete a Consolidated Annual Performance Evaluation Report (CAPER), allowing the public two weeks to share public comment. The CAPER provides an overview of past year project outcomes and spending priorities. The 2021 CAPER highlights accomplishments that took place April 1, 2021, to June 30, 2022, including funds from Plan Years (PY) 2020 and 2019. The 2021 Plan Year was extended to June 30, rather than it’s typical March 31 end date, due to the change in our Plan Year start date to July 1. No public comments have been received to date.

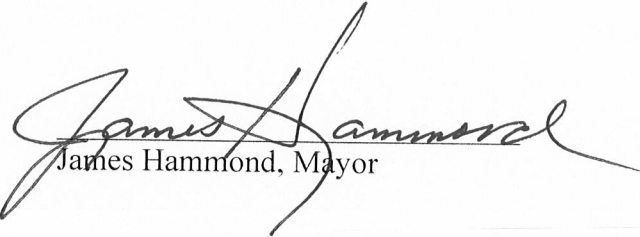
PUBLIC COMMENT: Mayor Hammond called for public comments, with none being heard, public comments were closed.

DISCUSSION: Councilmember McEvers noted that within the five-year goals, it seems that it has been difficult to fund the rental goal. Ms. Nesbit noted that there have been no community grants from groups meeting the rental housing goal; however, the COVID funds did help. Idaho Housing and Finance Association is doing a state level program but housing is a hard goal to meet.

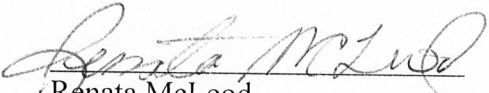
MOTION: Motion by Wood, seconded by Gookin, to approve the Community Development Block Grant 2021 Consolidated Annual Performance Evaluation Report (CAPER). **Motion carried.**

ADJOURNMENT: Motion by McEvers, seconded by Miller, that there being no other business, this meeting be adjourned. **Motion carried.**

The meeting adjourned at 9:04 p.m.


James Hammond, Mayor

ATTEST:


Renata McLeod
City Clerk